

# Online Combined Area International Speech Contest Script

(NOTE: When introducing the contest/District officials use the proscribed format – educational designation, first name, last name. Examples: Distinguished Toastmaster, first name, last name; Presentation Mastery 3, first name, last name)

## Sergeant at Arms:

Smile, look at the audience and then proclaim:

“Fellow Toastmasters and distinguished guests, it is time for the District 66, Division \_\_\_, Combined Area \_\_\_ and Area \_\_\_ International Speech Contest. My name is \_\_\_\_\_ and I am the Sergeant at Arms for today’s Contest. As a reminder, please keep your audio muted and turn off your video.”

I would like to introduce our District 66, Division \_\_\_, Area \_\_\_ Director, \_\_\_\_\_.

## Area Director:

(Area Director recognizes dignitaries from Protocol List that have arrived since the start of the Evaluation Contest or has chosen to recognize all now. Introduce the Contest Master.)

“Now I will pass control to our Contest Master, \_\_\_\_\_ to get our International Speech Contest started.”

## Mute your audio and turn off your video.

*(Note: Once the Contest Master is introduced, any contestants who arrive after this point are disqualified from the contest.)*

## International Speech Contest Master:

“Fellow Toastmasters and guests, welcome to the District 66, Division \_\_\_, Area \_\_\_ and Area \_\_\_ International Speech Contest.”

“I would like to express my sincere appreciation for all of the contestants who entered our virtual contest today.”

“Here is a brief explanation of the International Contest procedures:

- All of the contestants are permitted to stay in the room during the contest.
- We do have a combined Area \_\_\_\_\_ and Area \_\_\_\_\_ contest. Area \_\_\_\_\_ will go first. When the last contestant from Area \_\_\_ is finished, the judges will have all the time they need to complete their ballots. We will then begin the Area \_\_\_ contest. Repeat for each Area.

- Please hold your applause as each speaker comes forward. I will introduce each speaker by stating their name, the speech title, the speech title again, and their name again. Then it is time to give the contestant a huge round of applause.
- After each contestant, there will be one minute of silence for the judges to mark their ballots.

“Following is the speaking order of the contestants:

(Give the speaking order slowly and repeat it, as the judges need to write the contestants names on their ballots.)

For Area \_\_\_\_\_

1<sup>st</sup> \_\_\_\_\_

2<sup>nd</sup> \_\_\_\_\_

3<sup>rd</sup> \_\_\_\_\_

4<sup>th</sup> \_\_\_\_\_

5<sup>th</sup> \_\_\_\_\_

6<sup>th</sup> \_\_\_\_\_

7<sup>th</sup> \_\_\_\_\_

8<sup>th</sup> \_\_\_\_\_

For Area \_\_\_\_\_ the speaking order is:

1<sup>st</sup> \_\_\_\_\_

2<sup>nd</sup> \_\_\_\_\_

3<sup>rd</sup> \_\_\_\_\_

4<sup>th</sup> \_\_\_\_\_

5<sup>th</sup> \_\_\_\_\_

6<sup>th</sup> \_\_\_\_\_

7<sup>th</sup> \_\_\_\_\_

8<sup>th</sup> \_\_\_\_\_

“Now it is time to introduce our Chief Judge, \_\_\_\_\_ to go over the contest protocol.”

**Chief Judge:**

“Thank you, Contest Master.

First let me explain how the International Speech Contest is judged. The contestants will be judged on the following criteria:

- Content - 50%
- Delivery – 30%
- Language – 20% .

“All the contestants, judges, and contest officials have been fully briefed.

“All the contestants are eligible to compete.

“Even though the Area \_\_\_\_ and Area \_\_\_\_ contests are being held together today, each of these contests is a separate contest and will be conducted as such as much as possible.

“Now for the Rules of Common Courtesy:

- Please keep your audio muted and turn off your video.
- No photographing or recording of the video and/or audio is allowed while contestants are speaking unless they have given advanced approval. This includes the use of cell phones, screen captures or any other form of recording any images, video, or audio..

“Are there any questions? If you do have any questions, you may enter them in the chat box now addressed to everyone.

**Wait for 5 – 10 seconds for questions to be posted in chat. Address any questions posted or spoken. If no questions, then say the following:**

“Mister/Madam Contest Master, let the contest begin.”

Mute your audio and turn off your video.

## **International Speech Contest Master:**

“Thank you, Mister/Madam Chief Judge!

Verify that the contestant unmuted his/her audio and turned on their video by saying, “Contestant number \_\_\_\_, are you ready?”

Introduce the first contestant

- “(Name) \_\_\_\_\_
- (Speech Title) \_\_\_\_\_
- (Speech Title) \_\_\_\_\_
- (Name) \_\_\_\_\_.”

(Mute your audio but remain visible while the contestant is speaking.)

(When the contestant is finished, say:)

“We will now have one minute of silence while the judges mark their ballots. Mister/Madam Timer, please provide a green signal at one minute.”

District 66 Official Script (02/19/24)

(During the minute of silence **lead** the silence. The audience will take their cue from you. When the minute is up, introduce the next contestant.)

(Repeat the above process until all contestants are done for Area \_\_\_\_\_. After the last contestant for Area \_\_\_\_\_, give the judges all the time they need to complete their ballots and notify the Chief Judge their ballot is complete.)

“The judges will now have all the time they need to complete their ballots. Madam/Mister Chief Judge please notify us when the ballots are complete.”

(Once the Chief Judge announces the ballots are complete. Proceed with the next area contest.)

The Area \_\_\_\_ International Speech Contest is now over. We will now begin with the Area \_\_\_\_ International Speech Contest

**(Repeat the process for the second Area contest. If there are more than two Areas combined, repeat as necessary.)**

Verify that the contestant unmuted his/her audio and turned on his/her video by saying, “Contestant number \_\_\_\_, are you ready?”

Introduce the first contestant

- “(Name) \_\_\_\_\_
- (Speech Title) \_\_\_\_\_
- (Speech Title) \_\_\_\_\_
- (Name) \_\_\_\_\_.”

(Mute your audio but remain visible while the contestant is speaking.)

(When the contestant is finished, say:)

“We will now have one minute of silence while the judges mark their ballots. Mister/Madam Timer, please turn on the green light at one minute.”

(During the minute of silence **lead** the silence. The audience will take their cue from you. When the minute is up, introduce the next contestant.)

(Repeat the above process until all contestants are done for Area \_\_\_\_\_. After the last contestant for Area \_\_\_\_\_, say the following. )

“The judges, timers, ballot counters and the chief judge will now be sent to a breakout room. The judges will be given as much time as they need to complete their ballots and have them collected by the Ballot Counters. Would the Zoom host please let me know when all the officials are in the breakout room?”

(When the Chief Judge and the Ballot Counters have left the room, the contest Zoom host will announce that the officials are all in the breakout room. You may then ask the contestants to come forward to be interviewed.)

“Let’s welcome our contestants back. Would all the contestants that have not yet been interviewed please unmute your audio and start your video.”

(Interview the contestants in their speaking order. Ask them how long they have been a Toastmaster and what club they are representing. If there is time, ask one additional question of each contestant—you can use their “Contestant Profile” to generate interview questions.)

(After each interview, thank the contestant, present their Certificate of Participation on camera and give them a gesture of appreciation. Read only the first Certificate that is handed to the first contestant in its entirety. Subsequent certificates should be presented with just the name of the contestant.)

(At this time, turn the contest over to all the Area \_\_Directors.)

“Now, please welcome to the stage our Area \_\_ Director, \_\_\_\_\_, and Area \_\_ Director, \_\_\_\_\_.”

(Once you have returned control to the Area Directors, mute your audio and stop your video.)

### **AREA DIRECTOR’S Script.**

(The area director will be given the contest results by the chief judge for the Area Evaluation Speech Contest and the Area International Speech Contest on a “Contest Results” form—the results should be **read exactly as presented** on this form. The announcement of contest winners is final unless the list of winners is announced incorrectly, in which case the Chief Judge, Ballot Counters, or Timers are permitted to immediately interrupt to correct the error. Each Area Director should announce the results for their own area.)

(Announce the Evaluation Speech Contest results first by Area.)

- “There was/were \_\_ time disqualification(s).” OR “There were no time disqualifications.”
- “Third place is \_\_\_\_\_.”
- “Second place, who will represent Area \_\_ at the division contest if the 1<sup>st</sup> place winner is unable to do so is \_\_\_\_\_.”
- “First place, who will represent Area \_\_ at the Division \_\_ contest is \_\_\_\_\_.”

(Announce the International Speech Contest results second by Area.)

- “There was/were \_\_ time disqualification(s).” OR “There were no time disqualifications.”
- “Third place is \_\_\_\_\_.”
- “Second place, who will represent Area \_\_ at the division contest if the 1<sup>st</sup> place winner is unable to do so is \_\_\_\_\_.”
- “First place, who will represent Area \_\_ at the Division \_\_ contest is \_\_\_\_\_.”

(After the winners have been announced and awards presented, the area director will recognize the members who assisted with the contest and the audience for their support.)

“Please help me welcome our SAA, \_\_\_\_\_”

**Sergeant at Arms:**

“The District 29, Division \_\_, Area \_\_ International Speech Contest is now adjourned.”

(Rap the gavel once).