**Title:** **Planning and Conducting Club Contests**

**Objectives:**

After completing this three-part course, you will:

* Understand the types and benefits of speech contests
* Understand the speech contest preparation
* Understand the contest rules

**Presenter:** Tyrone Tee Fuller

**Introduction:** Tee Fuller is a Toastmaster with a seven-year tenure as a member of Old Point Comfort Toastmasters. During his brief seven-year tenure, Tee has served in all club roles, in addition to serving as the District 66 Sergeant At Arms in 2015, District 66 Webmaster, Area 43 Club Growth Director, and currently serves as the Vice President - Education for Old Point Comfort Toastmasters. He is a strong advocate of Toastmasters and all it can do for you.

**Location:**

Virtual – Zoom with pre-assigned members and facilitators

In-person – classroom style with tables and ability to move into groups

**Equipment:** whiteboard or flipchart, laptop, projector, screen, remote controller, portable flipcharts or whiteboards, timing tool and alert cards

**Supplies:** removable whiteboards (optional based on equipment availability), dry erase and water-based markers, index cards, workbook/paper and pen, name tags

**Target Population:** Experienced Toastmaster Trainers interested in training clubs on how to plan and conduct club contests

**Time Subject Method Visual Aid**

3 minutes Welcome/Ice breaker Lecture

1 minute Planning and Conducting Club Contest Lecture Slides

2 minutes [Poorly Ran Contest?] Question

1 minute Review Agenda Lecture Slides

1 minute The Contest Team (Planning) Lecture Slides

1 minute Question Question

2 minutes The Club Contest (Conducting) Lecture Slides

2 minutes Contest Team Question Question

1 minute Rule Slide Lecture Script

5 minutes General Rules Lecture Slides

1 minute Contest Rules Lecture Slides

1 minute [Question ] Question

1 minute Check It Off The List Lecture Slides

2 minutes Check it Off The List (Chairperson) Lecture Slide

1 minute [Question] Question

2 minutes Check it Off The List (Chief Judge) Lecture Slide

1 minute [Question] Question

2 minutes Check it Off The List (Contestant) Lecture Slide

1 minute [Question] Question

2 minutes Check it Off The List (Zoom Team) Lecture Slide

2 minutes [Question] Question

5 minutes Best Practices Lecture Slide

3 minutes [Question] Question

2 minutes Contest Day Lecture Slides

1 minute [Question] Question

10 minutes Aaron Beverly Video

1 minute Summary Lecture Slide

3 minute Questions Lecture Slide

1 minute Thank you / Wrap Up Lecture Slide